

# ParentPay User Group Event

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**Tuesday 26th June 2018**

Marston Moor Suite, Wetherby Racecourse, York Road, Wetherby,  
West Yorkshire, LS22 5EJ

Just minutes from Junction 46 of the A1(M) (Wetherby Services)

**Primary 09:30 - 12:30**

**Secondary 13:00 - 16:00**

£25.00 per delegate

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## How to book

All courses are booked through North Yorkshire Education Services

Visit <http://nyestraining.co.uk> and search for ParentPay

For further information on the event please contact Schools ICT:  
01609 536086, [schoolsict@northyorks.gov.uk](mailto:schoolsict@northyorks.gov.uk)

For help with booking contact the NYES support unit:  
01609 533222, [nyes@northyorks.gov.uk](mailto:nyes@northyorks.gov.uk)

# ParentPay User Group Event

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- Take a look at some of the new functionality in ParentPay
  - Get the most from ParentPay with our Top Tips
  - Ask an expert (ParentPay / Schools ICT teams)
  - Share best practice with other ParentPay schools
  - Discuss any ideas or requests in the Q&A session
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# Agenda for the day

- **ParentPay uptake in North Yorkshire**
  - Top tips for increasing parental uptake
- **What's new?**
  - Trips Module
  - Meal management options:  
(Classroom Selection / Meal Booking & Menu Selection / Attendance import from SIMS)
- **Additions**
  - Shops/Payment Page
  - Cypad – the all through solution
- **What's coming soon?**
  - Attendance import from ScholarPack
- **Did you know?**
  - Inbuilt Communications package  
(Debt Mail Merge Letter – 8 clicks / Letter/text templates / Free texts to Schools)
  - Top Tips  
(Parent statement / Parent quick email/text / Search box)
- **Processing manual card payments - PCI Compliance**
- **GDPR - Data Policy**
  - Data not required – Ethnicity and Religion
  - New ParentPay 2018 SIMS Report to import
- **End of year guidance**
- **Where to get help?**
  - Resources
  - Computer based training modules
  - On-line tutorials
- **Q&A**

# Speakers

## Cheryl Amin-Coles

Cheryl Amin-Coles made a natural progression to ParentPay after implementing and using the system in the Academy where she worked as a Finance Officer for 7 years.

Having been given the task to 'Make us Cashless' Cheryl not only succeeded in making her school 100% cashless but before leaving her role the school were also 90% paperless just by maximising the use of the ParentPay system.

Cheryl originally joined the Sales team at ParentPay just 2 years ago, but it became apparent that with her extensive knowledge from using the system on a day-to-day basis within a school that she would be most valuable working within the Account Management team to share her knowledge most effectively.

For the past year, Cheryl has run several successful user group and training sessions for Schools, Multi Academy Trusts and Local Authorities and has more recently authored and delivered Webinar Presentations on 'Debt Management using ParentPay' which has proved invaluable to schools wanting to reduce debt.

## Claire Cook

Having worked in Federated Schools for several years, Claire gained valuable knowledge of dealing with all aspects of primary and secondary school life. Implementing ParentPay to streamline administration and finance processes, the schools soon realised the many benefits of the ParentPay system. Improving safety for pupils and staff by not bringing cash into school was a key driver when introducing ParentPay and with the use of PayPoint, managed to achieve a cashless environment.

Claire joined ParentPay 7 years ago and has worked in the sales department working her way up from Internal Business Development Manager to Sales Manager for the North of England, Scotland and Northern Ireland.

Claire can relate to the challenges of working in a busy school office and realises the importance of improving processes to free up staff time so they can concentrate on other tasks.

Claire's has an experienced team who visit schools, local authorities and multi academy trusts daily to provide advice on becoming a cashless and paperless environment in-line with the schools' requirements.